

## ***MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2021***

The Governing Body of the City of Hoxie, Kansas, met in regular session on Monday, December 13, 2021, at 6:00 p.m. at the City Office. Present were:

Darrick Zerr, Mayor  
Jim Erwin, Street Commissioner  
Kevin Schoendaler, Water Commissioner  
Janet Bainter, City Clerk  
Fred Washburn, City Superintendent  
Brenton Boese, Chief of Police  
Justin Armknecht  
Paul Wisinger

The meeting was called to order by Mayor Darrick Zerr at 6:00 p.m.

### **Minutes**

The minutes of the regular meeting of November 8, 2021 were read and approved on a motion made by Mayor Zerr and a second by Commissioner Erwin. Motion carried 3-0.

### **Warrants**

The warrants and overtime for the month of November were reviewed, approved, and signed by the board.

### **City Insurance**

Curtis Zerr with ICI Insurance was present to discuss insurance quotes with the Commission. Mr. Zerr explained that the City should be getting much better rates on Workers Compensation coverage. He also expressed the importance of adding crime and cyber coverage. Mr. Zerr exited at 6:28 p.m.

Ken Eland entered the meeting at 6:35 p.m.

### **Sheridan County Community Foundation and Economic Development Executive Director position**

Karl Pratt and Teri Moss with the Sheridan County Community Foundation entered the meeting. Pratt presented a proposal requesting that the position of Sheridan County Community Foundation and Economic Development Executive Director be added to the City of Hoxie's payroll and benefits program with funds from the Sheridan County Community Foundation, the City of Hoxie, and Sheridan County to help offset the cost of the position as well as the yearly grants from Dane G. Hansen and Nex-Generation. Pratt indicated that he would continue to hold his office at Bottle KAP studios, 721 Main St. in Hoxie and his office hours would be 8:00 a.m. to 4:30 p.m. Monday through Friday. Zerr made a motion to add the executive director position to the City's payroll and benefits program. Schoendaler seconded the motion. Motion carried 3-0. Pratt and Moss exited at 6:50 p.m.

### **Cereal Malt Beverage License Applications**

The Board reviewed and approved the Cereal Malt Beverage Applications as presented.

### **End of Year Transfers**

On a motion by Zerr and a second by Schoendaler, the board approved the following transfers:

Water to Bond & Interest	\$17,500
Refuse to General	\$5,000
Refuse to Employee Benefits	\$5,000
Sewer Maintenance to General	\$6,000
Sewer Maintenance to Equipment Reserve	\$15,000
Sewer Maintenance to Bond & Interest	\$99,693
Sewer Maintenance to Employee Benefits	\$5,000

Motion carried 3-0.

### **2022 Blue Cross Blue Shield Renewal**

Bainter reviewed the health insurance rates for 2022 with the Commissioners. The monthly premium for 2022 will be \$411.40 which is a decrease of \$51.50 per employee. Mayor Zerr made a motion to renew the City's Blue Cross Blue Shield policy for 2022. Erwin seconded the motion. Motion carried 3-0.

### **Advance Life Insurance Renewal**

Mayor Zerr made a motion to approve the renewal with Advance Life Insurance for employee life insurance for 2022. Schoendaler seconded the motion. Motion carried 3-0.

### **Holiday Hours**

The City Office will be closed on Christmas Eve and New Year's Eve.

### **Airport Board**

Schoendaler made a motion to reappoint Darrick Zerr to the Hoxie City/Sheridan County Airport Board. Erwin seconded the motion. Darrick Zerr abstained. Motion carried.

### **City Depositories**

On a motion by Schoendaler, the First State Bank, Equity Bank and the People's State Bank were named as the City Depositories. Erwin seconded the motion. Motion carried 3-0.

### **City Superintendent phone**

Schoendaler made a motion to upgrade to a smart phone for Justin Armknecht. Mayor Zerr seconded the motion. Motion carried 3-0.

### **Chief of Police resignation**

Mayor Zerr made a motion to accept Brenton Boese's resignation as Chief of Police. Erwin seconded the motion. Motion carried.

Boese and Wisinger exited at 7:14 p.m.

### **Executive Session**

At 7:15 p.m. on a motion made by Schoendaler and a second by Erwin, the Commissioners entered into executive session for a period of 15 minutes to discuss matters related to non-elected personnel. Present were the board, Janet Bainter, Ken Eland, Fred Washburn and Justin Armknecht. The board exited at 7:30 p.m. with no motions being made.

Washburn and Armknecht exited at 7:39 p.m.

### **Chief of Police**

Mayor Zerr made a motion, seconded by Erwin, to offer Paul Wisinger the position of Chief of Police at a \$30.00 per hour. Motion carried 3-0. Wisinger was contacted by phone and later accepted the offer.

### **Executive Session**

At 7:40 p.m. on a motion made by Mayor Zerr and a second by Schoendaler, the Commissioners entered into executive session for a period of 20 minutes to discuss matters related to non-elected personnel. Present were the board, Janet Bainter, and Ken Eland. The board exited at 8:00 p.m. with no motions being made.

### **Annual Pay Increases**

Zerr made a motion to give the following pay increases for 2021:

Justin Armknecht	\$30.00 per hour
Janet Bainter	\$33.00 per hour
Scott Cooper	5% increase
Charles Eberle	5% increase
Ken Eland	5% increase
Tony Haffner	5% increase
Brian King	5% increase
Bryan Nickelson	5% increase
Jesse Thompson	5% increase
Kandi Washburn	5% increase
Paul Wisinger	\$30.00 per hour

Erwin seconded the motion. Motion carried 3-0.

**Commissioner Pay**

Mayor Zerr made a motion, seconded by Schoendaler, to increase the Mayor and Commissioner pay to \$250.00 per meeting. Motion carried 3-0.

**Adjournment**

With no further business, Mayor Zerr made a motion to adjourn. Schoendaler seconded the motion. Motion carried 3-0.

Janet Bainter,  
City Clerk

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Darrick Zerr, Mayor

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Jim Erwin, Street Commissioner

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Kevin Schoendaler, Water Commissioner